



**Staff Request Form Supplemental Questionnaire
(Does not apply to student recruitments and lab personnel)**

Please respond to the supplemental questions and include this document with the Staff Request Form for all New or Vacant positions:

1. How does the position support our core mission and essential functions and/or the strategic goal(s) adapted within your unit?
2. Are there others who do similar tasks and could take on additional workload to get us through this period of uncertainty?
3. What are the consequences to the university, organization and team due to postponing the recruitment?
4. How does the position(s) impact the budget and what will be the financial implication(s).