



## **Honorarium Request Form**

**Eligibility:** Honorarium payments are granted to individuals in recognition of a special service or distinguished achievement for which propriety precludes setting a fixed price such as: special lecture seminars, participation in a workshop or panel discussion, guest speakers, and similar participation in scholarly and professional activities.

**Allowable Rates:** Maximum of \$1,500 per payee per event, unless exceptionally approved by the Dean.

**UC Employees:** Honorarium payments to UC employees whether on this campus or another University of California campus must be processed through payroll so taxes can be deducted. Please contact: <u>SOM Human Resources</u>

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Name:					Is payee	a UC Empl	oyee:	$\bigcirc$	Yes	0	No
Address:					Email:						
City, State, Zip:					Phone:	Phone:					
Country:					Department:						
PAYN	IENT										
Please	indicate if pa	yment will ne	ed to be sent	t by check (d	omestic mail)	or by wire tra	ansfer (fo	oreign	address	ses ONL	Y)
Check	Payment:	Yes		No	Wire Tran	sfer:	0	Yes	(	$\bigcirc$	No
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