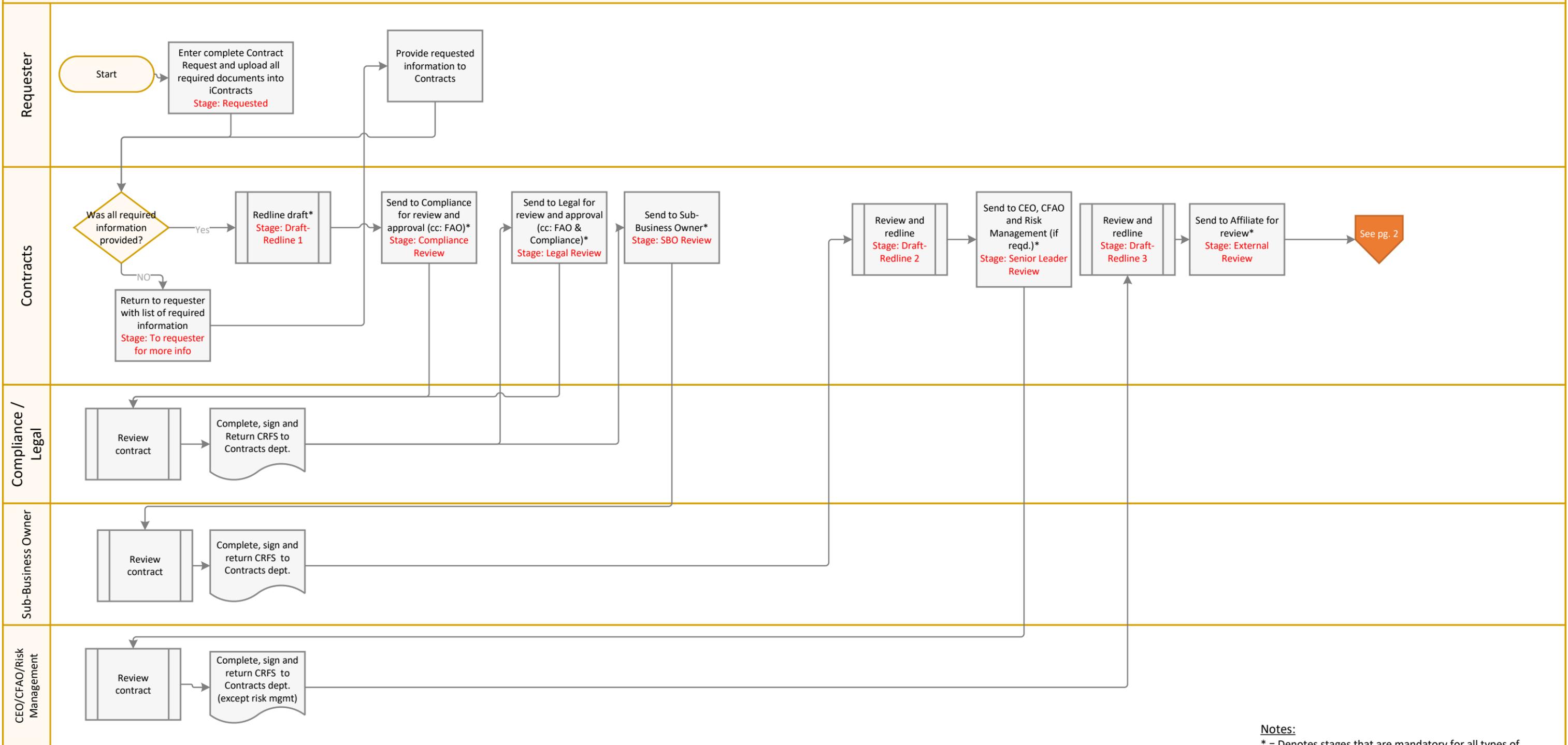


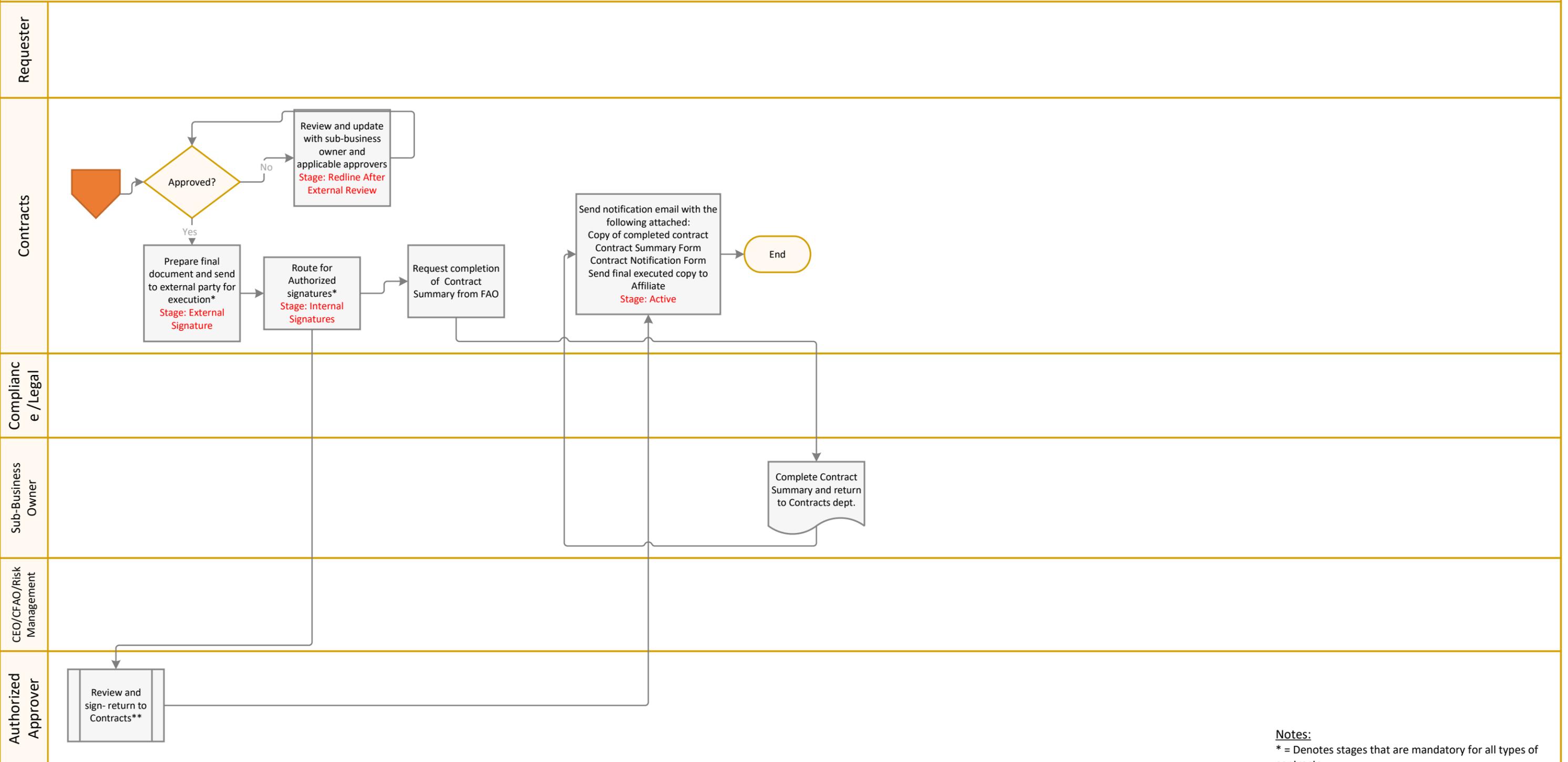
# Contracts Process

Purpose: The purpose of this workflow is to outline the requirements and responsibilities for requesting and processing a new Contract. **Note:** this process is not for new contracts on a standard template. See Expedited Contracts Process for details.



**Notes:**  
 \* - Denotes stages that are mandatory for all types of contracts  
 PLAs Only- Sent to Program Coordinators for signatures  
 \*\* NDAs only can be signed by the CEO. All other contracts must be signed by the Dean.

# Contracts Process



**Notes:**  
 \* = Denotes stages that are mandatory for all types of contracts  
 PLAs Only- Sent to Program Coordinators for signatures  
 \*\* NDAs only can be signed by the CEO. All other contracts must be signed by the Dean.