

UC Riverside, School of Medicine Policies and Procedures**Policy Title:** Conflict of Interest Policy for the Elective Subcommittee of the Clerkship Curriculum Subcommittee (CCS)**Policy Number:** 950-06-026

Responsible Officer:	Senior Associate Dean for Medical Education
Responsible Office:	Office of Medical Education
Origination Date:	05/12/2021
Date of Revision:	
Scope:	UCR School of Medicine

I. Policy Summary

This is the Conflict-of-Interest policy for members of the Electives Subcommittee (ES) of the Clerkship Curriculum Subcommittee (CCS) of Medical Education Committee (MEC) of the UC Riverside School of Medicine.

II. Definitions

Conflicts of Interest may arise when an individual stands to receive a personal benefit arising from their position at the University. Such benefit may be to themselves and/or to their family members or others with whom they have personal relationships. Personal relationships include, but are not limited to those with friends, family members, former employers, business/social/academic associates.

Financial Relationships: Examples of Financial Relationships include, but are not limited to: transactions between the individual, or their immediate family member currently or previously having a shared ownership interest with the individual or a member of their immediate family, or a relationship in which they receive a salary, gift, royalty, trade, intellectual property right, consulting fee, honoraria, or other financial benefit. In addition, there may be educational conflicts of interests where a course / clerkship / thread director (who is also a member of this committee) may present a proposal to the committee for a change in their course / clerkship / thread but director would recuse themselves from the committee discussion and vote.

III. Policy Text

A. If a member of the Elective Subcommittee believes that a Conflict of Interest exists for themselves or for another person on the subcommittee, said member should bring the potential Conflict of Interest to the attention of the Chair. The Chair will convene a meeting in the absence of the person with the potential conflict and those present will determine whether a conflict exists. If the decision is in the affirmative, the individual considered to have a conflict may be asked to recuse themselves during committee discussions of the subject matter in question and, should a vote be taken, will not vote on the issue. Should the

Chair be the person considered to have a Conflict of Interest, the members of the Electives Subcommittee will vote on one faculty member to serve the function of the Chair in the process outlined.

Approvals:

MEDICAL EDUCATION COMMITTEE (06/17/2021)

BRIGHAM C. WILLIS, M.D.
SENIOR ASSOCIATE DEAN,
SCHOOL OF MEDICINE

DATE

PAUL HACKMAN, J.D., L.L.M.
CHIEF COMPLIANCE AND PRIVACY OFFICER,
SCHOOL OF MEDICINE

DATE

DEBORAH DEAS, M.D., M.P.H
VICE CHANCELLOR, HEALTH SCIENCES
DEAN, SCHOOL OF MEDICINE

DATE