

**UC Riverside, School of Medicine Policies and Procedures****Policy Title:** Policy for Students to Log Requisite Diagnosis and Procedures in the Required Clinical Rotations**Policy Number:** 950-06-024

<b>Responsible Officer:</b>	Senior Associate Dean for Medical Education
<b>Responsible Office:</b>	Office of Medical Education
<b>Origination Date:</b>	06/17/2021
<b>Date of Revision:</b>	
<b>Scope:</b>	All medical students, faculty and staff

**I. Policy Summary**

All UCR SOM students must log all the requisite diagnosis and procedures as established by each clerkship, LACE 1 / 2 / 3 and the Critical Care director.

**II. Definitions**

Longitudinal Ambulatory Care Experience (LACE)

**III. Policy Text**

- A.** All UCR SOM students must log all the requisite diagnosis and procedures as established by each clerkship, LACE 1 / 2 / 3 and Critical Care director and through patient care or alternate educational experiences.
- B.** Every clinical rotation has set a standard for the minimum number of patients that must be seen to pass the rotation.
- C.** All students are encouraged to log all patient encounters beyond the minimum standard.
- D.** Age and gender demographics are logged; however, no patient identifiers are ever collected such as medical record numbers or patient names or initials.
- E.** Students must denote the name of the supervising attending for each encounter submitted. Students must also provide the name of the supervising intern, resident, or fellow that supervised the encounter when appropriate.
- F.** If a student cannot complete the required diagnosis or procedures in the clinical setting, they must complete an approved alternative educational experience as set by the clerkship director before the rotation has ended.
- G.** Logging patient encounters is based on the honor system. All student submissions may be subject to review and verification at any time.
- H.** The students are responsible for immediately contacting the Office of Medical Education via their clerkship coordinator if they are experiencing any technical issues logging patient encounters onto the electronic platform (e.g., MedHub).

Approvals:

MEDICAL EDUCATION COMMITTEE (06/17/2021)

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BRIGHAM C. WILLIS, M.D.  
SENIOR ASSOCIATE DEAN,  
SCHOOL OF MEDICINE

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PAUL HACKMAN, J.D., L.L.M.  
CHIEF COMPLIANCE AND PRIVACY OFFICER,  
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DEBORAH DEAS, M.D., M.P.H  
VICE CHANCELLOR, HEALTH SCIENCES  
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